

NASA SEWP VI Ordering Guide

NASA SEWP VI Overview

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

Fair Opportunity

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding $10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool (QRT) is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP QRT will automatically include the Contract Holders within a selected Group or based on a suggested source.

Why Inserso?

Exceptional Execution. Mission Acuity.
Inserso reduces execution risk while helping customers modernize operations, improve performance, strengthen security, and deliver measurable mission outcomes. With **650+ IT professionals across 43 states and US territories**, our scalable workforce and repeatable delivery framework enable us to respond rapidly to changing operational needs.

We treat every contract as an investment in long-term customer relationships.

Contract Details

Inserso Supports Category B

UEI: K18HRGF7HW21
CAGE: 3BWJ9
Contract: 80TEC26D0280
PoP: 11/1/2026 - 10/31/2036

Main Office Address:
Inserso Corporation
8180 Greensboro Dr, Ste 403
McLean, VA 22102
Phone: 703-642-9598
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SEWP VI Program Support

Order Issues and Post-Delivery Contacts

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SEWP Helpline

help@sewp.nasa.gov
301-286-1478
SEWP PMO Hours:
M-F, 7:30 AM – 6 PM (ET)
www.sewp.nasa.gov

Inserso's Customers • • •



- United States Air Force
- Defense Health Agency (DHA)
- Department of Homeland Security (DHS), Immigration and Customs Enforcement (ICE)
- United States Army
- United States Navy
- United States Coast Guard
- Department of Justice (DOJ)
- Department of Treasury
- Defense Information Systems Agency (DISA)
- Washington Headquarters Service (WHS)

What Is In Scope for SEWP VI?

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC / AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable Contract Holders to add new commercial technology and IT services to their contract daily, as requested by our customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP is composed of three (3) scope categories detailed below. If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov and we will quickly review and provide feedback.

The SEWP Contracts were awarded by scope category. The three categories are:

- **Category A – ITC/AV Solutions**
- **Category B – Enterprise-Wide ITC/AV Service Solutions**
- **Category C – Mission-based ITC/AV Service Solutions**

Ordering Process

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PRs) and Delivery Orders (DOs) issued against a SEWP contract are defined by the issuing Agency, not the NASA SEWP Program Management Office (PMO). The typeical process is for an end-user to determine a requirement and generate a PR.

The PR, along with any necessary funding information, is sent to that Agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form, and the associated DO number, may be used. The NASA SEWP PMO does not issue Dos – these must be issued through the issuing Agency's procurement office. The SEWP PMO reviews, processes, and tracks issued DOs and forwards them to the Contract Holder(s).

Some agencies have special requirements for issuing IT DOs. It is the issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

If modifications are made to any order, these modifications must also route through the SEWP PMO.

Our SEWP VI Program Team

For quotes, order status, installation, warranty questions, technical or software support, post-delivery assistance, or a problematic order, contact our SEWP program team:

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